CITY OF NORWALK
705 NORTH AVENUE
NORWALK, IA 50211
(515) 981-0228

Application for Employment

Personal Information

Last Name:_____ First Name:_____ Middle Initial:_____

Social Security Number:_____ Date of Birth:_____

Street Address:_____

City, State, Zip Code:_____

Home Phone:_____ Work Phone:_____

Position Applying For

Title:_____

How did you learn about this position?_____

Full-time_____ or Part-time_____ Date Available:_____

Education

High School (Name, City, State):_____

Current Grade: 7 8 9 10 11 12 or Graduation Date:_____

Other (Name, City, State):_____

Area of Study:_____

Dates Attended:_____

Name and Date of Degree or Certification:_____

For office use only:

Application Received:_____
Application Received by:_____
Application meets or exceeds minimum qualifications:
Yes____ No____

Position Offered:_____
Offered by:_____
Position Accepted:_____
Hourly Wage:_____

Employment Record

Have you ever been discharged or asked to resign from employment?_____
Have you ever been convicted of a crime other than a minor traffic violation?_____
Do you object to inquiry of your present employer in regard to your character, work record, qualifications, or abilities?_____

If you answered yes to any of the above questions, please give a brief explanation on a separate sheet. A yes answer does not automatically disqualify you from employment.

List below the positions you have held starting with your present or most recent employment:
Present or Last Employer:_____

Street Address:_____

City, State, Zip Code:_____

Date Employed:_____ Date Separated:_____ Last or present salary:_____

Immediate Supervisor:_____ Full Time? _____

Specific Duties:_____

_____

Reasons for Leaving:_____

Employer:_____

Street Address:_____

City, State, Zip Code:_____

Date Employed:_____ Date Separated:_____ Last or present salary:_____

Immediate Supervisor:_____ Full Time? _____

Specific Duties:_____

_____

Reasons for Leaving:_____

Employer:_____

Street Address:_____

City, State, Zip Code:_____

Date Employed:_____ Date Separated:_____ Last or present salary:_____

Immediate Supervisor:_____ Full Time? _____

Specific Duties:_____

_____

Reasons for Leaving:_____

Signature:_____ **Date:**_____